**Present:** Chris Jessop, Nick Henry in his bow tie, Hilary Dewey, Liz Collas, Martin Wise, Nick Elsome

In attendance, Lucy Turner, Amanda Holland.

1. **Apologies for Absence**: District Councillor Peter Dragonetti, Tarek Moghul
2. **Public Forum**: The meeting was held virtually with no requests from the public to attend.
3. **Minutes of the last meeting Thursday November 12th 2020.** Were signed as correct.
4. **Matters Arising :** none
5. **Correspondence:** Following the article in the Newsletter, there have been 5 requests for a Parish Map, and each of the Councillors want one, so a print run would be good. MW and AH to liaise.
6. **District and County Councillors report**: Cllr P Dragonetti circulated a report prior to the meeting.
7. **Key areas requiring discussion.**

**Cyclists on the Hill Campaign.** Following the B471 Whitchurch Hill Fatality 07.11.20, we again discussed the need for a warning sign on our approach to the hill. It was agreed to purchase a yellow metal sign with the wording CYCLISTS EXTREME CAUTION and install it on the bank outside Lower Hitch at the apex of the hill. This is a temporary measure deemed necessary pending more permanent traffic management. AH to progress. It is a matter of huge concern that the online cycling community (STRAVA) are promoting the hill as a speed challenge, NH to contact them and ask to desist. CJ to continue to liaise with WOT PC to progress speed mitigation measures with OCC.

**The Precept 2021/2022** AH reported that our Internal Auditor is unwell and we will need to find an alternative for this year. It was agreed to take this forward to the next meeting when CJ would present a paper.

1. **Governance Matters**

**Finance and Bank Reconciliation:** The accounts were circulated, discussed, and approved. There was £29,935.88 in the bank, with expenditure Clerk pay £370.00, Grass £456.00 Newsletter £240.00, Bus £100.00.

**Housekeeping:** All members to review the Risk Assessment Documents.

1. **Maintenance**

**Crays Pond:** Rod D’Ayala to be contacted re maintenance schedule.AH

**Footpaths and Rights of Way:** LCcontinues to campaign and represent us on a number of issues, including the woodland sales, footpath obstructions and liaison with other groups to lobby our MP . Councillors to consider supporting Slowways.com at the next meeting.

**New Padlocks/ Parish Security:** NH/AH to source height barrier for Car Park.TM to source locks for Rec ground. CJ raised the issue of cars parking on the grass on the junction at Crays Pond, he will contact the Bus company and the schools involved to look at the viability of removing this dangerous stop and move to Woodcote CP

1. **The Newsletter/ Website /Social Media.** Advertising and invoicing remains an issue. AH/TM to progress.
2. **The Parish Hall :** MW reported that there are some forthcoming maintenance issues to be addressed. It is ready to be reopened.
3. **Planning and Unauthorised Developments.** [**P20/S4148/HH**](https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P20/S4148/HH) 2 Well Cottages No Strong View submitted by TM.

New House Farm Enforcement still in progress, HD and NH monitoring progress to dispose of farm machinery.

1. **Status on Traffic Planning Initiatives:**

a) Whitchurch Hill Village Gates and Village Signage. No progress since last meeting. NE /AH to progress.

b) Crays Pond 30MPH. Consultation ends 15/01/21, various options were discussed. AH to put map on website.

c) Whitchurch Hill B471 30MPH to Coombe End Crossroads. Unanimous support. CJ to progress.

1. **The White Lion:** We await the outcome of the hearing. The article in the Henley Standard was well received.
2. **Any Other Business:** LC raised an issue regarding the Gravel facility on Long Toll. She has noticed this has been expanded of late, and she is concerned about some Tree Preservation Orders on the site. LC to progress.TM wanted to raise the issue of GDPR and the possibility of looking into a more centralised document access and storage system than we have at present. It was agreed that this should be another priority for 2021/22. TM/AH

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The meeting ended at 9.30pm.

**Date of the next meeting** : **Thursday January 14th 2020 at 8pm.**