**Present:** Liz Collas (LC), Peter Dragonetti (PD), Martin Wise (MW) Hilary Dewey (HD) Michael Holland (MH) Peter Burdon (PB) Tarek Moghul (TM)

**In attendance:** Amanda Holland ( Clerk ) Lucy Turner ( Newsletter and Social Media)

1. **Apologies for Absence**: Apologies from Cllr Elsome.
2. **Declarations of Interest.** Cllr M Holland.
3. **Public Forum**. Opportunity for members of the public to address the Council. None.
4. **Minutes of the last meeting Tuesday December 14th 2021**. Approved as a true record.
5. **District and County Councillors Reports**. Cllr Dragonetti submitted a report which was noted.
6. **Correspondence for Information** : The Open Spaces Society regarding Footpath 27. Village Signs.
7. **Key areas requiring discussion:**

**Status on traffic management initiatives.**  MH reported on actions and progress. He will be collecting data from areas of concern and is in discussion with SODC. It was agreed to join the 20mph Campaign Group. It was resolved to seek the support of our County Councillor in this matter.

**Speed Watch Group.** Discussion deferred to February, NE to progress.

**Playground Equipment and funding.** NE is waiting for a review from Playdale regarding Garton End. It was agreed to address the maintenance issues at the Recreation ground with a working party.

**Defibrillators.** NE, HD to progress. MW to discuss with The Sun Inn, HD to liaise with the Almshouses.

A technical specification and quotes are pending.

**Platinum Jubilee Celebration Plans*.*** After discussion it was agreed that a Jubilee Beacon would be lit on on Friday 2nd JUNE 9.45pm with kind permission and assistance of Mr J Hatt.

**Emergency Planning.** PB circulated a draft plan which was approved. Contacts will be researched and permissions sought. PB agreed to take this forward.

1. **Governance Matters.**

**Finance and Bank Reconciliation:** A bank reconciliation and note of expenditure was circulated and approved. Clerks Salary 370.00, Refund 219.99, Going forward Bus November/ December 200.00. It was agreed to circulate the bank statement to members to aid clarity on reporting.

**Sign and Fly Posting Policy**: It was noted that Fly Posting is a planning issue and as such is the responsibility of SODC. It was therefore decided that the Parish would not have its own policy on this.

**GDPR and IT solutions:** It was unanimously agreed that the IT proposal should go ahead.

**The Budget and Precept 2022/2023:** The budget for 2022/2023 was discussed and approved. The Precept for 2022/2023 was discussed and approved and set at £24,000 for the year. A pay rise for the clerk was approved. AH to obtain a GHPC debit card.

1. **Maintenance.**

**Grass and Maintenance Contract:** Awaiting response from new Contractors.

**Crays Pond:** MW had nothing to report.

**Footpaths and Rights of Way:** Correspondence as above was noted. LC to respond by clarifying the situation to OSS and Mr Sylvester at OCC. TM noted that the Hods Lane footpath is often overgrown. LC to ask Chiltern Society Volunteers for help.

**Playground :** Essential maintenance such as repairing the bench table and rust damage will be advertised in the next newsletter as taking place on Saturday March 5th at 10am.

1. **Newsletter/ Website /Social Media**. LT asked for items to be included in the February Issue.
2. **The Parish Hall.** PD reported a rise in bookings.
3. **Planning and Unauthorised Developments.** Cherry Cottage [**P21/S4154/FUL**](https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P21/S4154/FUL) insufficient plans. Hunters Moon, Hill Bottom is under enforcement.
4. **Councillors Reports and items for the next agenda.** Review of Standing Orders / Financial Regulations.

The meeting ended at 22.00hrs

**Date of the next meeting** : **Tuesday February 8th 2022 at 8pm in the Parish Hall.**